

WEST PARK UNITED AWAY TRIP INFO SHEET



Travel Policy

The Travelling and Away Trip policy requires that Club coaches and volunteers should avoid travelling alone with a single child. There may be an occasion where this is unavoidable for the child's safety e.g. in an emergency situation. All laws and rules of the road pertinent to the country in which the children are travelling must be observed. West Park United (hereafter referred to as 'The Club') promotes the safety and well-being as paramount for all children travelling with Club coaches or volunteers on Club authorised business. A signed and completed Club Trip Consent Form (WP31A) must be returned by Parents/Guardians prior to the trip date.

NO FORM - NO TRAVEL

General Travelling considerations

Any transport provided by the Club must be adequately insured, with sufficient seats and all road traffic laws must be obeyed. The Club will arrange and notify a central collection and drop-off point. *Parents/guardians must be aware of the times and arrive promptly to avoid a child being left on their own. Transport will leave promptly at the time notified - no refunds will be given for late arrivals who miss the trip.*

Main Point of Contact for Trip	Contact Number

Second Point of Contact for Trip	Contact Number

Name of First Aider for Trip	Contact Number

Name of Company Organising Trip	Contact Number

Trip / Event Name	Trip Cost

Pick Up Point	Pick Up Time

Drop Off Point	Drop Off Time